

24. Travelling Allowance to the Members

- (a) The Central Council may contribute from appropriate funds, one First Class train/economy air fare each way to the Members of the Central Council and any Special Committee, Sub-Committee or Ad-hoc Sub-Committee for attending the Meetings of the Committees, or Sub-committees. When such members are allowed any Railway concession, they shall be paid at the concession rate. In special cases, the Central Council may contribute, from appropriate funds the actual travelling expenses by bus, steamer, train, or air, each way.
- (b) The Central Council may contribute, from appropriate funds one First Class train fare to Members of the Central Council attending the Meeting of the Central Council. In special cases the Central, Council shall contribute from appropriate funds, the actual travelling expenses by bus, steamer, train or air, each way.
- (c) No member shall be entitled to more than one Travelling Allowance for attending any number of meetings at the same place and occasion.

25. General Procedure of Meetings

- (a) Minutes of all the meetings shall correctly be kept and shall duly be confirmed at the following meetings of Committees or the Central Council, as the case may be.
- (b) No resolution adopted or rejected at a meeting shall be reconsidered unless either six months have elapsed or 15 of the Members of the Central Council or the Committee or Sub-committee concerned sign a requisition for its reconsideration.
- (c) The Chairman of a Meeting may adjourn a meeting, if deemed necessary, particularly if the majority of the members present at the meeting are in favour of the adjournment. At the adjourned meeting, only the unfinished business of the meeting shall be transacted.
- (d) The Chairman shall in case of equal number of votes, exercise a Casting Vote.
- (e) No business shall be transacted at a special or Requisitioned Meeting other than that for which the meeting is called.
- (f) A notice may be served on any member either personally or through an employee of the Association or by post under Certificate of posting.
- (g) If within half an hour or such time as decided by the President or the Chairman from the appointed time a quorum is not formed, the meeting, if convened on the requisition of members, shall be dissolved; but in any other cases shall stand adjourned to be called again by the Secretary General in consultation with the President and at this meeting the members present. Will carry on the business. The time and place of the adjourned meeting shall have to be announced in the meeting by the Chairman.